

REQUEST FOR PROPOSAL

CITY OF CARROLLTON BACK CAMPUS DRIVE SITE IMPROVEMENTS University of West Georgia

City of Carrollton
Carrollton, Georgia

The City of Carrollton (the “City”) is soliciting sealed proposals for furnishing all materials, labor, tools, equipment and appurtenances necessary for **Back Campus Drive Site Improvements at the University of West Georgia**. Proposals will be received by the University of West Georgia, Campus Planning & Construction Services facilities training room, 110 Plant Operation Drive, across from the University Track., until 2:00 p.m., local time, on Tuesday April 14, 2015, and then at said office publicly opened and the bid price read aloud.

The project consists of:

The demolition of an existing section of roadway, Back Campus Drive, through the University of West Georgia campus and the construction of approximately 730 linear feet of new pavement that doubles as a limited driveway and pedestrian walk.

As shown in contract drawings, including, but not limited to, approximately 1.3 acres of disturbance, E&S control, concrete, asphalt and landscaping, grading and compacting, installing concrete, concrete pavers, asphalt repair, storm drainage infrastructure (approximately 190 linear feet 8” HDPE, 270 linear feet 12” HDPE, catch basins and junction boxes), electrical conduit and connections, landscaping and other misc. items. Also upgrading approximately 760 linear feet of 6” water main to 8” DIP, including tie-ins, reconnecting all services, pressure testing, etc. All installation and materials are to comply with the City of Carrollton Design and Construction standards.

The total bid cost based on the Bid Proposal forms included in the Contract Documents

Proposals shall be evaluated by the University of West Georgia based on the following criteria:

- 1) Lump Sum Price
- 2) Quality of work based on examples provided and those developed by the University
- 3) Company reputation based on references provided as well as references developed by the University

A score of 1 to 10 will be given for each of the above criteria and the scores weighted based on the percentages listed above. The Contractor with the highest total score will be selected for the project.

The City reserves the right to reject any and all Bids, in whole or in part, with or without cause, and to waive informalities, technicalities or irregularities in the Bids or the Contract Documents. Also, this project is of sufficient complexity that the City reserves the right to reject any contractor who does not have previous experience with projects of a similar nature and complexity.

A mandatory Pre-Bid Conference will be held for all Bidders at 10:00 a.m., local time, on Tuesday March 31, 2015, by the University of West Georgia, Campus Planning & Construction Services facilities training room, 110 Plant Operation Drive, across from the University Track.

The City, in its sole discretion, reserves the right to select the Bidder that it deems most advantageous to the City.

The Instructions to Bidders, Bid Form, Contract Agreement, Drawings, Specifications, forms of Bid Bond, Performance Bond, Payment Bond and other Contract Documents may be examined at the following:

City of Carrollton
315 Bradley Street
Carrollton, Georgia 30117

Copies of the Contract Documents may be obtained at the above listed location upon payment of \$300.00, non-refundable, for each set. No partial sets will be sold. Shipment will be via delivery service – two-day delivery. Other shipping will be at the purchaser's additional expense. Street address must be provided to allow delivery.

By purchasing the Contract Documents, purchaser agrees to having their company information released to the public as a "planholder." Copies of the planholders list and bid results will be made available upon request, in accordance with the Georgia Open Records Act, O.C.G.A. § 50-18-70, et seq.

All bids shall be delivered to the Campus Planning & Construction Services facilities training room, 110 Plant Operation Drive, by the time and date specified above. Bids shall be submitted in triplicate, sealed and mailed or delivered to be received, no later than the above time and date.

Each Bid must be accompanied by a Bid Bond duly executed by the Bidder as principal and having as surety thereon a surety company licensed to do business in the State of Georgia and listed in the latest issue of U.S. Treasury Circular 570, in the amount of five percent of the Bid.

Proposals shall be submitted in a sealed envelope with the Contractor's name on the outside of the envelope. The envelope shall clearly state "Sealed Proposal for Back Campus Drive Site Improvements, University of West Georgia Project".

The successful Bidder for this Contract will be required to furnish a satisfactory Performance Bond and Payment Bond each in the amount of 100 percent of the Bid.

The City reserves the right to reject any or all Bids, in whole or in part, with or without cause. The City reserves the right to waive technicalities and informalities in the Advertisement for Bids and Contract Documents and/or the Bids received.

CITY OF CARROLLTON
CARROLLTON, GEORGIA

Timothy C. Grizzard, P.E.
Assistant City Manager

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